The Deep Well Project

**VOLUNTEER OPPORTUNITIES**

OFFICE WORKERS

The job of an office volunteer is to answer the phones and welcome walk-ins as the first client contact, take down all pertinent information for the aid request including entering the info into our ACT computer program, and follow up on validating the need as directed by staff. Spanish/English speaking skills are ideal, but not a requirement. Office volunteers work 4 hour shifts Monday – Friday, either 9am - 1pm or 1pm – 5pm on their assigned day (just one day). If you can’t do a weekly shift, we are always in need of substitute office volunteers, who take over when our “regulars” are unable to work on their assigned day. **We are currently in urgent need to Spanish speaking volunteers on Wednesday and Friday mornings.**

FOOD PANTRY VOLUNTEERS

Pantry volunteers guide clients in food shopping, packing up food, shopping for perishables as directed by staff, or occasionally to deliver food to clients with no transportation. Volunteers also sort and shelve donated food. Pantry volunteers work four hour shifts Monday – Friday from 9am – 1pm, and 1pm – 5pm on Tuesdays and Thursdays on their assigned day. Most volunteers just work one shift per week. We are always in need of substitute pantry volunteers who can step in when our “regulars” are unable to work on their assigned day, as well as delivery drivers.

LIVABLE HOUSING VOLUNTEERS

Deep Well welcomes anyone who has carpentry/building skills to help with repairs of houses and mobile homes. Plumbing and electrical experience is especially helpful. Livable Housing volunteers usually work two or three half days per week. We have an HHI-based team and an off-island team.

DONATED FURNITURE PICKUPS

Deep Well accepts gently used furniture, appliances and household goods from resident donors on Hilton Head for our Furniture Closet. **We have an urgent need for a regular volunteer to help our truck driver do the donated furniture pickups every Wednesday, from approximately 10 am – 1 pm.**  The driver of the truck is a professional mover and experienced and knowledgeable about coaching the proper way to pick up and move heavy items – so what we’re looking for is a sturdy person to be an assistant.

ON-CALL VOLUNTEERS

Deep Well maintains a list of people we can call who are willing to drive clients to appointments or can go shopping for items such as diapers, clothing, or perishable food items.

ONE-TIME VOLUNTEER JOBS

Deep Well has many “one time” volunteer opportunities for those who can’t give time on a regular basis. November and December are our busiest times of the year, and we always need extra help with food drives, holiday food packing, holiday food deliveries, and our Christmas Santa Shop.

TRANSLATORS

We are always in need of more Spanish-speaking volunteers. This can be done from your home, with Deep Well giving you the phone number of the client for you to contact with instructions, or doing a 3-way conference call with the client and office staff.

***To volunteer, please contact Lori Alexander at the Deep Well office***

***Email)*** [***volunteer@deepwellproject.org***](mailto:volunteer@deepwellproject.org)

***P) 843-785-2849***